

RICHMOND PARISH LANDS CHARITY

The Vestry House, 21 Paradise Road, Richmond TW9 1SA

Tel: 020 8948 5701

Registered Charity Number 200069

This form should be emailed to grants@rplc.org.uk

with supporting financial information and photographs

RFO GRANT RENEWAL

|  |  |
| --- | --- |
| **Organisation:** |  |

|  |  |
| --- | --- |
| **Amount requested**: | **£** |
|  |  |
| **Date sent to RPLC:** |  |
|  |  |
| **Last core funding received from the RPLC:** | **£** |
|  |

|  |
| --- |
| 1. Which of the following **occurred** in the last 12 months?
 |
| Increased membership | [ ]  | Improved service delivery | [ ]  |
| Wider public awareness | [ ]  | Increased user involvement | [ ]  |
| Additional services | [ ]  | Increased volume of work | [ ]  |

|  |
| --- |
| 2. What are the **two principal unmet needs** that you are trying to address through your work?  1. 2.  |

|  |
| --- |
| 3. What **unexpected issues** did your organisation encounter in the past 12 months?  |
|       |

|  |
| --- |
| 4. What **statistical evidence** do you have of the impact of your grant? Number of people helped from RPLC Benefit Area Number of people helped within LBRuT Other statistical evidence of impact: |
|  |

|  |
| --- |
| 5. Describe **how an individual has been helped** through this grant. |
|  |
|  |
| 6. **What next?** How will your organisation make **any changes** because of  your evaluation? |
|  |

|  |
| --- |
| 7. What **other evidence** do you have that your organisation met the needs  that were described in your original application? |
|  |

|  |
| --- |
| 8. How have you ensured that **quality standards** are maintained? |
|  |

|  |
| --- |
| 9. What governance issues or changes have there been in the last year? |
|  |
| 10. Please give details of any **new or reduced funding expected** in the next  12 months. |
|  |

|  |
| --- |
| 11.Please list **three targets** for your organisation in the coming year |
|  1. 2.  3.       |

|  |
| --- |
| 12. What are the **principal concerns** for your organisation in the year ahead? |
|  |
|  |
| 13. What involvement have you had with commissioning and if so, who are your partner organisations? |
|  |
| 14. Please add **any further information** which you would like brought to the attention of the Trustees. |
|  |
| **Financial Information**

|  |  |  |  |
| --- | --- | --- | --- |
| Date of most recent **audited accounts:** |       |  |  |
|  |  |  |
|  | Most recent year | Previous year |
| Total incoming resources | £      | £      |
| Total resources expended | £      | £      |
| Surplus / Deficit | £      | £      |

|  |  |  |
| --- | --- | --- |
|  | This year | Prior year |
| Cash at bank | £      | £      |
| Unrestricted reserves | £      | £      |
| Reserves representing how many months |       |       |

**Most recent financial data***Please identify which of the following you are able to supply, and confirm that you will send the data along with this application form*

|  |  |  |
| --- | --- | --- |
|  | Included with application | Datecompiled |
| Management Accounts | [ ]  |       |
|  **Either** a Budget  | [ ]  |       |
| **or** a Cash flow forecast | [ ]  |       |
| Fundraising Plan | [ ]  |       |

|  |
| --- |
|  |
| **List up to 5 main sources of income in the last 12 months** (excluding Barnes & Hampton Funds and RPLC): |
| a) | **£** |
|  b)  | **£** |
|  c) | **£** |
|  d)  | **£** |
|  e) | **£** |
|  |
| **List how the RPLC grant was spent last year:** |
| 1.
 | **£** |
| 1.
 | **£** |
| 1.
 | **£** |
| 1.
 | **£** |
| 1.
 | **£** |

|  |
| --- |
|  |
|  |
|  |

Please attach/send at least two photographs of your recent work to the email with your application form, for which you give permission to the RPLC to use either in Reports or on our website. |

By completing this form and sending it to the RPLC you are agreeing that information may be retained electronically or by hard copy for internal use and future reference by the RPLC.

|  |  |  |  |
| --- | --- | --- | --- |
| **Contact name:** |       | **Role:** |       |
| **Telephone number:** |       |
| **Email address:** |       |
| Registered Charity | [ ]  | Charitable Incorporated Organisation (CIO) | [ ]  |
| Community Interest Company | [ ]  | Constituted Community Group | [ ]  |
| Other: |       |
| **Charity Number:** |       | **Company Number** |       |
| **Bank Sort Code:** |       | **Account No.:** |       |

***N.B.*** *IF you have not done so in the last 12 months, please provide scanned or downloaded evidence of your organisation’s bank account details showing organisation name, address, sort code and account number in the form of a recent statement (last 3 months).*